

Chichester District Council

CABINET

7 July 2015

Post Project Evaluation – The Grange Community and Leisure Centre

1. Contacts

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2. Recommendation

- 2.1. **To receive the post project evaluation (PPE) report (Appendix 1) for the Grange Community and Leisure Centre, to agree the actions and review plan in sections 7 and 8 of the PPE report**

3. Background

- 3.1. The construction of the Grange Community and Leisure Centre started on 3 September 2012 and the doors opened to the community on 3 March 2014. The completion of the final part of the construction of the additional car parking spaces and the demolition of the old Grange was completed on the 17 July 2014. The officers are currently managing the defect process associated with the capital project and the disposal of the remaining land.
- 3.2. The centre has also had its first full operational year. This report evaluates the project against the key performance indicators approved for the project. Estimated revenue budgets were based on 800 direct debit memberships.
- 3.3. Further construction work is being planned at the centre for the development of a Police Community Hub, which has recently received planning permission. However, this work does not form part of the review under the PPE process.
- 3.4. The PPE report (Appendix 1) gives a summary of the purpose of the document, project description and objectives followed by further actions and a review plan.

4. Outcomes to be achieved

- 4.1. The PPE report outlines the outcomes to be achieved in section 3, the measure applied to the outcome and the achievement to date. The key performance indicators for this project were the delivery of a new community and leisure centre, within a capital budget provision, an estimated revenue cost for the operational of the centre, the disposal of the land, partnership delivery, and an increase in activity levels and customer satisfaction.

4.2. Section 6 of the report reviews the project management process and how key partners and stakeholders were involved, whilst sections 7 and 8 detail any further or ongoing actions and propose a review plan.

5. Proposal

5.1. The further actions (section 7), confirm the importance of Programme Boards to assess the priority of large projects to ensure that they are adequately resourced at critical times within a project plan and to ensure the flexibility of resources.

5.2. Additional actions include:

- Monitoring and reviewing service costs to ensure there is adequate budget and that the service is managed efficiently.
- To conclude the disposal of the surplus land at the Grange.
- To complete the defects programme and manage the retention budget.
- To review the future delivery of the operational management of the centre as part of the leisure procurement project. A report on the recommendations of the procurement process is planned to go to a Full Council briefing and Cabinet in December 2015.

6. Resource and legal implications

6.1. No additional resources are required, subject to any recommendations from Overview and Scrutiny Committee (OSC) 2 July 2015 being considered by Cabinet.

7. Consultation

7.1. For the PPE report consultation was undertaken with the design team, contractors, officer working group, staff employed at the centre and users of the facility. The report has also been presented to OSC on the 2 July 2015 and their comments will be reported orally to Cabinet.

8. Community impact and corporate risks

8.1. Community impact has been covered in the PPE report. Appendix 2 contains a case study and some of the feedback received from the community. No further risks have been identified as part of the evaluation process.

9. Other Implications

Crime & Disorder:		None
Climate Change		None
Human Rights and Equality Impact:		None
Safeguarding:		None

10. Appendices

- 10.1. Appendix one - Post Project Evaluation report.
10.2. Appendix two – Case study and feedback.

10.3. Appendix three – marketing initiatives

11. Background Papers

11.1. None.